



Third Biennial Financial Management Services Conference

Baltimore, MD

November 16 & 17, 2009

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Time	Session	Room
1PM – 1:10PM	Welcome to the Third Biennial Financial Management Services Conference Dr. Kevin Mahoney and Mollie Murphy, National Resource Center for Participant-Directed Services	Maryland AE
1:10 PM – 2:30 PM	Opening Plenary- The State of Participant Direction in Medicaid <i>What is the current participant direction landscape? Where do we expect participant direction to go over the next 10 years? What are the key trends in participant direction? What are challenges to adoption of participant direction? What have been some of the surprises? Panelists will answer these questions and other based on data and their significant experience.</i> Richard Frank, Office of the Assistant Secretary for Planning and Evaluation, HHS, Mark Sciegaj, National Resource Center for Participant-Directed Services, Mary Sowers and Linda Peltz, Centers for Medicare and Medicaid Services <i>Moderator:</i> Jim Wironen, National Resource Center for Participant-Directed Services	Maryland AE

2:30 – 2:45PM	Coffee Break	Lobby
2:45 – 4PM	New Guidance from the Internal Revenue Service and What it Means for Participant Direction and Fiscal/Employer Agents <i>As stated in the 2009 US Treasury Plan, the Internal Revenue Service is expected to release updated information on federal tax payment and filing procedures for Fiscal/Employer Agents serving participant direction programs. During this session, IRS participant direction experts will explain the expected guidance and answer questions about its use.</i> Judith Davis, Employment Tax Senior Analyst, Internal Revenue Service Janine Cook, Chief Counsel, Internal Revenue Service	Maryland AE
4-5PM	Break, Exhibitors Set Up	
5-7PM	Cocktail Reception and Exhibitor Booths <i>Including IRS in-person Question and Answer Booth</i>	Maryland B

Tuesday, November 17

Time	Session	Room	Session	Room
8-9AM	Breakfast with the Basics <i>An intensive on key tax forms used in the provision of Fiscal/Employer Agent services, including when, how and why to use certain forms. Topics include forms participants must complete, forms they may complete and forms they should never complete. The session will also cover forms required by Fiscal/Employer Agents and optional forms for agents. This session is perfect for the individual who is new to Fiscal/Employer Agent services or who wants a refresher.</i> Mollie Murphy, National Resource Center for Participant-Directed Services	Maryland AE	Networking Breakfast <i>Open time to have breakfast and network</i>	Maryland B

Tuesday, November 17 *continued*

Time	Session		Room	
	STRATEGIC TRACK		TACTICAL TRACK	
9-10:15AM	<p>Strategies for Monitoring Participant Directed Services with a Focus on Financial Management Services</p> <p><i>Pulling on their experience administering and participating in Cash & Counseling programs, the speakers will present information on lessons learned and proven strategies for states, Financial Management Service entities and participants to detect and prevent misuse of program resources.</i></p> <p>Lynn MacDonald, National Participant Network and Dianne Kayala and Sandra Barrett, National Resource Center for Participant-Directed Services</p>	Maryland AE	<p>Fiscal/Employer Agents: Challenges in Operations and Compliance</p> <p><i>This session will highlight common challenges met by Fiscal/Employer Agents with strategies, tools and practices for resolving them. Topics discussed will include: FICA refunding, FICA/FUTA exemptions, procuring affordable workers' compensation, transferring participants between F/EAs, the FLSA Companionship Exemption, overtime and state pay day rules.</i></p> <p>Mollie Murphy, National Resource Center for Participant-Directed Services</p>	Kent
10:30 – 11:30AM	<p>Debit Cards in Participant Direction</p> <p><i>An exploration of what the future holds for use of debit cards for participants to make online and offline purchases with funds in their individual budgets.</i></p> <p>Jim Wironen, National Resource Center for Participant-Directed Services and Jim McInnis, Public Partnerships, LLC</p>	Maryland AE	<p>Collaboration between Counselors and Fiscal/Employer Agents</p> <p><i>Collaboration between counselors and Fiscal/Employer Agents is a critical component of a participant direction program and a participant's circle of support. Both counselors and Fiscal/Employer Agents that have been successful with collaboration in this important area will share their experience and guidance for facilitating seamless service between counselors and FMS providers.</i></p> <p>Kristin Byrd, The Arc of Tennessee, John Carmichael, GTFinancial Services and Dianne Dempsey, Stavros Advocates for Independent Living, Annette Downey, Community Living Services and Vade Mohammed, Northeast Arc</p>	Kent

Tuesday, November 17 *continued*

11:30AM – 12:45 PM	Luncheon Plenary <i>An overview of and latest news on the Administration on Aging Community Living Program and the Veterans Health Administration Veterans-Directed Home and Community Based Services Programs with a focus on Financial Management Service trends, challenges and successes in these programs.</i> Lori Gerhard and Linda Velgouse, Administration on Aging Dan Schoeps, Veterans Health Administration			Maryland AE
1:00PM – 2:30PM	Together We're Better – Collaborating with Provider Agencies to Improve Participant Choice, Control and Access <i>Operating 1915c waiver programs since 1986, in 1999 Pennsylvania began an arduous process to transform their provision of Home and Community Based Services. During the transformation, Pennsylvania's disability, senior and FMS providers found themselves with both enthusiasm for and resistance to the change. Many providers were at odds with each other, government agencies and other stakeholders. By identifying a common goal of ensuring program participant choice and control, providers partnered to share concerns, information and understanding to ultimately change with the system for the best interest of program participants. The session chronicles the efforts of two coalitions: one exclusively for providers of Financial Management Service and the other, a group of advocates and direct service providers.</i> Vicki Hoak, Pennsylvania Homecare Association, Crystal Lowe, Pennsylvania Area Agencies on Aging Association, Joan Martin, Consultant for UCP of Pennsylvania and Carl Berry, Tina Seidel, David Stephens and Regina Stewart of the Pennsylvania Providers Coalition Association.	Maryland AE	Agency with Choice: Past, Present and Future <i>While it is not used as a model of Financial Management Services as often as the Fiscal/Employer Agent model, Agency with Choice is used by participant direction programs across populations and funding sources. This session will explore why Agency with Choice was developed, how it is currently being used, best practices to ensure participant choice and control, and opportunities for research and standardization. Suzanne Crisp, a participant direction implementation expert, will highlight perceived risk areas with Agency with Choice and Sandy Kasprzak, who has implemented Agency with Choice programs in multiple states, will discuss how to ensure Agency with Choice maximizes participant choice and control.</i> Sandy Kasprzak, Consumer Direct and Suzanne Crisp, National Resource Center for Participant-Directed Services	Kent

<p>2:45 – 4:15PM</p>	<p>Worker Unionization in Participant Direction Programs: Impact on State and Financial Management Services Operations</p> <p><i>When workers in participant direction programs unionize, State administrators and Financial Management Services providers must usually adjust their operations. This session will focus on States and Financial Management Services providers preparing systems and data management to meet requirements of unionization. Panelists will also examine guiding principles of participant direction and how they intersect with a unionized workforce.</i></p> <p>Lois Aldrich, MassHealth, Marietta Bobba, Washington Aging & Disability Services Administration, Erin McGaffigan, National Resource Center for Participant-Directed Services and Larry Spencer, CP of Massachusetts</p> <p><i>Moderator:</i> Dr. Kevin Mahoney, National Resource Center for Participant-Directed Services</p>	<p>Maryland AE</p>
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